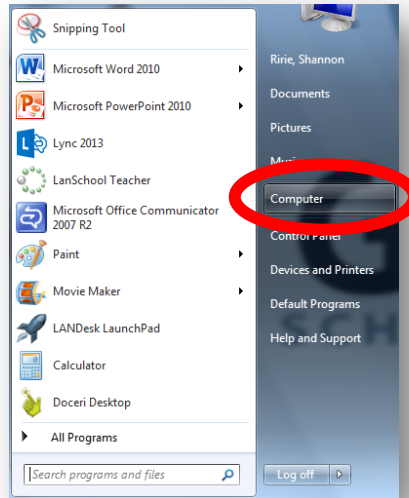
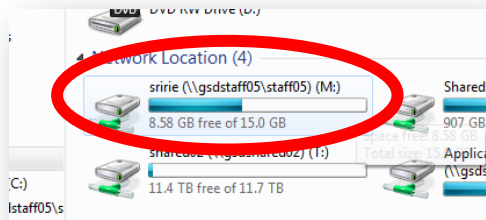


To save files from your desktop to your M Drive:

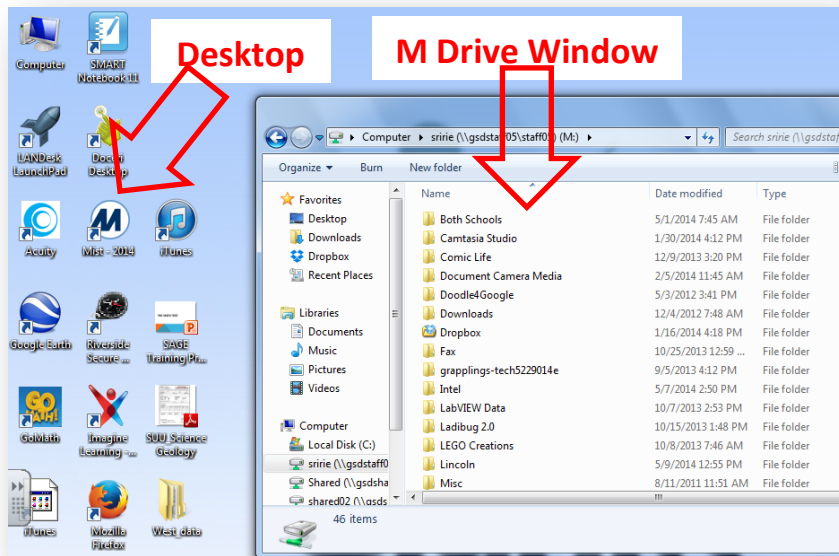
1. Click on the start button (the circle in the bottom left corner) and then click on “Computer”



2. Double-click on your M Drive.



3. Once you can see all the files on your M Drive, minimize all windows BESIDES your M Drive so that you can see your desktop at the same time as your M Drive window.



4. Click and drag the files that you want saved from your desktop to your M Drive window.
5. Do this to all the files that you want saved. Don't worry about the icons like Go Math or internet icons, those will automatically be reinstalled.